



EDMOND TEMPLE
Mayor

PAM GRIDER
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS

Municipal Office

080 Jemez Springs Plaza
PO Box 269, Jemez Springs, NM 87025
Phone (575) 829-3540 • Fax (575) 829-3339
Ona P. Trujillo, Clerk/Treasurer

Website: www.jemezsprings.org



JOHN MERHEGE
Trustee
DAVID P. RYAN
Trustee
ROBERT WILSON
Trustee
DEBBIE PACKARD
Deputy Clerk

Minutes for Wednesday, December 11, 2013 Regular Scheduled Council Meeting – 6:00pm Village Governing Body Conference Room

Present: Mayor Temple, Mayor Pro-Tem Grider, Trustee Merhege, Trustee Ryan, Trustee Wilson, Deputy Clerk Packard, along with reference to the attached sign in sheet. **Absent:** Clerk/Treasurer Trujillo.

1. **Call to Order**
Mayor Temple called the meeting to order at 6:04 p.m.
2. **Pledge of Allegiance**
Mayor Temple led those in attendance in the Pledge of Allegiance.
3. **Approval of Agenda**
Mayor Pro-Tem Grider made a motion to approve the agenda and Trustee Merhege seconded. All ayes, motion approved.
4. **Reports Submitted/Not Submitted – Deputy Clerk Packard**
Deputy Clerk Packard reported that reports were submitted by the Bathhouse, Maintenance, Fire Department and Court. Department Heads will present a verbal report later in the meeting for the Waste Water and Police Department and Library.
5. **Approval of November 13th Council Minutes**
Trustee Ryan made a motion to approve the November 13th Council Minutes and Trustee Wilson seconded. All ayes, motion approved.
6. **Approval of November 6th Public Informational Meeting**
Trustee Ryan made a motion to approve the November 6th Public Information Meeting Minutes and Trustee Wilson seconded. All ayes, motion approved.
7. **Approval of November's Library Board Minutes**
8. **Approval of December's Fire Department Minutes**
 - A. **Six Month Extension of Admin Assistant** – The duties of the same person being the Assistant Fire Chief and Administrative Assistant while ensuring there was not a conflict. These are two separate positions with distinct responsibilities, and the entire Fire Department staff is aware of these distinctions and support both.

Trustee Ryan made a motion to approve the December's Fire Department Meeting Minutes and Trustee Wilson seconded. All ayes, motion approved.

9. Monthly Reports

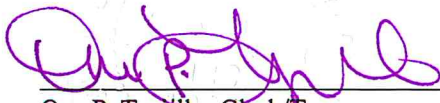
- A. Village Clerk Report – Clerk/Treasurer Trujillo:** The Mayor reported for the Clerk/Treasurer Trujillo as she was out for a family emergency. He reported:
- The Village received reimbursement from the CDBG Grant but not entered into the accounting system as to date.
 - The GRT were good for November 2013. There's \$101-\$119K in reserve, and puts \$2K per month into this account.
 - The State denied us using the current Auditor, so an RFP went out for the audit.
 - The State Fire Marshall has cancelled two meetings with the Village, but want to know what we will pay for the Dispatch Center as the Village has not paid for this service since 2011. Currently, the charge is \$.29/minute which start at the beginning of the call and does not stop until the call/issue is resolved. The State said they will negotiate with the Village on this.
- B. Library Report – Eva Jacobson –** Ms. Jacobson wanted to thank the Council members for all their support during her employment at the Village. She reported that her last full time day will be Saturday. She will work part time to finalize project on employee scheduling, accounts payable and assisting with the interview replacement. Once the new Director is hired, she will assist in the training.
- C. Police Report – Police Chief Harger**
- The Police Vehicle are well maintained and running in good condition.
 - The radio is not working in JS2 so will get fixed. Also, the Repeater will be moved to the Fire Department property.
 - Reported that there's been an increase in the number of crimes in the past month. Asking approval to hire a part time assistant and help with coverage for \$13/hour. Also, will work to get grant monies in the future to this. After much discuss, the Council members concurred the Police Chief needed support and backup.
 - Emergency Management – working to recruit paramedics to run ambulance one day/week and looking at grant money to assist. Trustee Ryan stated that the ambulance needs to be inspected and would need a medical director is ambulance used for other than rescue. The Mayor suggested that the Fire Chief attend a Council Meeting to discuss.
 - Reported on the 56 citations in December 2013.
 - It was noted by the Mayor that a vote should be made for the hiring of a part time officer.
Trustee Merhege made a motion to approve the hiring of a part time police officer of 30 hours/week, and Trustee Ryan seconded. All ayes, motion approved.
Public community member Kristen Temple stated there were perceptions by some community members that Jemez Springs had too many police officers for this size of town. After discussion of this issue, all Council members agreed that Police Chief needed support in order for the administrative work and back up as well. It was noted that Police Chief and Reservists were doing an exception job in reducing crime in the area.
- 10. Fire & Ice Festival –** The Mayor stated that the only applicant for the Event Planner did not accept the position. Ona Trujillo said she would do the event and would be paid the event fee, and asked the Council if this would be considered a conflict of interest. Mayor Pro-Tem Grider stated that this Festival is our biggest event and would need more people to help and the fee should be split. The Mayor will discuss this with Ms. Trujillo.

11. **Capital Outlay Resolutions** – The Mayor reported that no Resolution was needed, as the Village was denied on the Walkway Project. However, the Mayor will ask for Outlay monies again.
12. **Mayor's Report**
- Carter McKee's Eagle Scout's group will volunteer to put benches along the Walkway this spring.
 - Mayor would like to go for the Road Coop monies again, and would like the Council to think about this project and discuss at next month's meeting.
 - Reported that the Village is paying a high rate of unemployment to the State, and it is difficult to determine where the State gets the billing figures. There was discussion on how employees can actually draw benefits from the Village if terminated from a different employer.
13. **Trustee Reports**
1. **Mayor Pro-Tem Grider** – No report.
 2. **Trustee Merhege** – Stated that he reviewed the Police Station proposal, and felt it was "sloppy" with mistakes and Council agreed. The Mayor will attend a meeting with Wilson & Company on Friday and share concerns.
 3. **Trustee Ryan** – No report.
 4. **Trustee Wilson** – No report.
14. **Executive Session** – Deputy Clerk Packard was dismissed for session at 7:09 p.m.
Trustee Ryan made a motion to go into Executive Session at 7:10 p.m. and Trustee Merhege seconded. All ayes, motion approved.
15. **Adjournment**
Trustee Ryan made a moved to adjourn Executive Session, and adjourn the meeting at 8:05 p.m. and Trustee Merhege seconded the motion. All ayes. Motion approved.
- Meeting adjourned at 8:05 p.m.*



Pamela Barber-Grider, Mayor Pro-Tem
Village of Jemez Springs

Attest:



Ona P. Trujillo, Clerk/Treasurer
Village of Jemez Springs